



Child Safeguarding Statement and Risk Assessment

For:	Scoil Mhuire Clondra NS	<i>(School Name)</i>
At:	Clondra, Co Longford. N39KD36	<i>(School Address)</i>

This school is a: (tick appropriate) ☒ primary ☐ post-primary ☐ special school

In accordance with the requirements of the Children First Act 2015, Children First: National Guidance for the Protection and Welfare of Children 2017, the Addendum to Children First (2019) and 2025, Child Protection Procedures for Schools 2025 and Child Safeguarding: A Guide for Policy, Procedure and Practice, 2nd ed. (Tusla, 2024), the board of management has adopted the Child Safeguarding Statement and Risk Assessment set out in this document.

The board of management has adopted and will implement fully and without modification the department's Child Protection Procedures for Schools 2025 as part of this overall Child Safeguarding Statement and Risk Assessment.

Name of the Designated Liaison Person (DLP):

Melissa Hussey

Name of the Deputy Designated Liaison Person (Deputy DLP/DDLP):

Paula Mac Eoin

In the absence of the DLP, the Deputy DLP shall assume responsibilities of the DLP

Name of Relevant Person

Melissa Hussey

(In schools this person is the DLP)

Relevant Person can be contacted on:

043 3326417

principal@clondrans.com

Under the Children First Act 2015 Relevant Person means a person who is appointed by a provider of a relevant service to be the first point of contact in respect of the Child Safeguarding Statement. This person is nominated by the board of management to manage and provide oversight of child protection concerns/allegations of child abuse.

Name of Chairperson of the board of management, or in an ETB school the Chief Executive or their delegate:

Mary Duignan

In the event that both DLP and DDLP are absent and unavailable, and where there is no staff member formally acting in their role, the chairperson of the board of management, or in an ETB school the chief executive or their delegate, assumes the role of DLP.

The board of management recognises that child protection and safeguarding permeate all aspects of school life and must be reflected in all of the school's policies, procedures, practices and activities. In all of these, the school will adhere to the following principles of best practice in child protection and welfare. The school will:

- ☐ Recognise that the protection and welfare of children is of paramount importance, regardless of all other considerations.
- ☐ Fully comply with its statutory obligations under the Children First Act 2015 and other relevant legislation relating to the protection and welfare of children.
- ☐ Fully co-operate with the relevant statutory authorities in relation to child protection and welfare matters.
- ☐ Adopt safe practices to minimise the possibility of harm happening to children and protect members of school personnel from the necessity to take unnecessary risks that may leave themselves open to accusations of child abuse.
- ☐ Develop a practice of openness with parents and encourage parental involvement in the education of their children.
- ☐ Fully respect confidentiality requirements as set out in the Child Protection Procedures for Schools 2025 in dealing with child protection matters.
- ☐ Adhere to the above principles in relation to any vulnerable adult.

Procedures and Measures in Place

Our Child Safeguarding Statement and Risk Assessment has been developed in line with requirements under the Children First Act 2015, the *Children First: National Guidance 2017*, and *Child Safeguarding: A Guide for Policy, Procedure and Practice, 2nd ed. (Tusla, 2024)*, and the *Child Protection Procedures for Schools 2025*. In addition to the procedures listed in our risk assessment, the following procedures support our intention to safeguard children while they are availing of our service:

> Procedure for the Management of Allegations of Abuse or Misconduct against School Personnel Relating to a Child Availing of Our Service

~ Where any member of school personnel is the subject of any investigation in respect of any act, omission or circumstance in relation to a child attending the school, the school is required to adhere to the relevant procedures set out in Chapter 7 of the *Child Protection Procedures for Schools 2025* and to the relevant agreed disciplinary procedures for school staff which are published on the gov.ie website.

> Procedure for the Safe Recruitment and Selection of School Personnel to Work with Children

~ The school is required to adhere to the requirements of the Vetting Act. The selection or recruitment of staff and their suitability to work with children, requires the school to adhere to the statutory vetting requirements of the National Vetting Bureau (Children and Vulnerable Persons) Acts 2012 to 2016, and to the wider duty of care guidance set out in relevant Garda vetting and recruitment circulars published by the Department of Education and Youth and available on the gov.ie website and as outlined in Chapter 10 of the procedures.

~ A written protocol is in place authorising immediate action for cases which require an employee to be immediately absented from school for child safeguarding reasons.

> Procedure for Provision of and Access to Child Safeguarding Training and Information, Including the Identification of the Occurrence of Harm

- ~ The school provides information and training to members of school personnel in relation to the identification of the occurrence of harm (as defined in the 2015 Act) as follows:
 - ~ The school has provided each member of school personnel, including any new members of school personnel, (employees and volunteers, board of management members, student teachers and those on work experience) with a copy of the school's Child Safeguarding Statement and Risk Assessment.
 - ~ The school ensures that members of school personnel have availed of relevant training and completed child protection training.
 - ~ The school encourages board of management members to avail of any relevant training and complete child protection training.
 - ~ The board of management ensures that records of all staff and board member child protection training are maintained.

> Procedure for the Reporting of Child Protection or Welfare Concerns to Tusla

- ~ All members of school personnel are required to adhere to the procedures set out in the *Child Protection Procedures for Schools 2025*, in relation to reporting of child protection concerns to Tusla. Mandated reporting applies to all registered teachers and any other mandated person who may be employed by the school, for example a chaplain or nurse. A full list of those people who are mandated persons is set out in Appendix 1 procedures.

> Procedure for Maintaining a List of the Persons (if any) in the Relevant Service Who Are Mandated Persons

- ~ There is a procedure in place to maintain a list of mandated persons. Schools may on occasion employ additional staff who are mandated by virtue of their profession. This list will include all registered teachers and identify additional employees that are not registered teachers.

> Procedure for Appointing a Relevant Person (In schools this person is the DLP)

- ~ There is a procedure in place for appointing a relevant person.

The various procedures referred to in this Child Safeguarding Statement and Risk Assessment can be accessed via the school's website, the gov.ie website or will be made available on request by the school.

In accordance with the Children First Act 2015, the Addendum to Children First 2019 and 2025, and the *Child Protection Procedures for Schools 2025*, the board of management carried out an assessment of any potential for harm to a child while attending the school or participating in school activities. A written assessment setting out the areas of risk identified and the school's procedures for managing those risks is included with the Child Safeguarding Statement.

This statement has been published on the school's website or will be made available on request by the school. It has been provided to all members of school personnel, the parents' association (if any), the patron and parents. A copy of this statement and risk assessment will be made available to Tusla and the department if requested.

This Child Safeguarding Statement and Risk Assessment will be reviewed annually or as soon as practicable after there has been a material change in any matter to which this statement refers.

Child Safeguarding Risk Assessment

	List of School Activities	Risks Identified Against Each School Activity	Procedures/Measures in place to Mitigate Risk
1.	Training of school personnel in Child Protection matters	Harm not recognised or not reported promptly	Child Safeguarding Statement & Department of Education and Skills procedures made available to all staff Designated Liaison Person (DLP) & Deputy Designated Liaison Person (DDL) to attend Professional Development Service for Teachers (PDST) face to face training All Staff to view Túsla training module & any other online training offered by the PDST. Staff members will receive a copy of our Child Safeguarding Statement; they will be aware of their responsibility to be familiar with and implement consistently, the contents of our School Child Safeguarding Statement. BOM keeps a record of staff and Board training
2.	One-to-one teaching	Harm by school personnel	School has policy in place for one-to-one teaching Glass panels are installed in the doors of all classrooms in the school. Glass panels will not be obscured in any way. Open doors
3.	Classroom teaching	Harm by school personnel Harm from other pupils	All school staff will be supplied with a hard copy of the school Child Safeguarding Statement and Child Safeguarding Risk Assessment. Glass viewing panels installed in all doors. Glass viewing panels will not be obstructed in any way
4.	Daily arrival and dismissal of pupils	Harm from other pupils, Harm from unknown adults	Parents are notified of the school opening and closing times at regular intervals. Arrival and dismissal of infants is supervised by teachers. Names and contact numbers of adults who have permission to collect each child are provided by parents at the beginning of each year and stored on our school online data-base. Junior and Senior Infant children are lined up in the school corridor and released to their appointed adult. If an unknown adult comes to collect a child (e.g. a family friend, an aunt/uncle, a cousin, etc.) and the school has not been informed beforehand by a parent, the class teacher calls the parents to confirm the child has permission to go with that adult. In the event of being unable to contact the parent or nominated emergency contact the child will not be permitted to leave the school in the company of the adult. Parents of pupils in classes from Rang 1 to Rang 6 must ensure they have satisfactory arrangements in place for the collection of pupils once they leave the school grounds at the end of the school day. If parents fail to collect children within a reasonable time scale (15-20 minutes) they will be contacted by phone. If a teacher is unable to make contact with a parent /nominated emergency contact, the teacher shall ring the TUSLA Duty Social Worker for advice, record details of same and take the appropriate action as advised. If an adult appears to be under the influence of drugs or alcohol when they come to collect a child from school, they are not released by the class teacher. This must be reported to the DLP or DDL immediately.

	List of School Activities	Risks Identified Against Each School Activity	Procedures/Measures in place to Mitigate Risk
5.	Recreation breaks for pupils	Harm to pupil from another child Harm from another adult	Bí Cineálta Policy; Code of Behaviour Teacher Supervision of yard Classroom supervision on rainy days The school has a suitable yard/playground supervision roster for teaching staff to ensure appropriate supervision of children during recreation breaks. Adults wishing to collect a pupil during recreation time must report to reception..
6.	Toilet areas	Inappropriate behaviour	All toilets are part of the mainstream classrooms and there are rules in each classroom on usage. Children attending special education teacher will ask permission and go to the toilet area nearest to them.
7.	Late drop-offs, early collection, late pick up, attendance	Risk of child being harmed in the school by another adult.	In line with our School Attendance Policy: Latecomers will be noted on Aladdin from 9.30am onwards. Adults are not permitted to accompany latecomers to class. Early Leavers must be collected by an appointed adult. The appointed adult must wait in the reception area while the child is collected from class. Significant concerns in relation to timekeeping are reported to the Education Welfare Officer. Children's attendance at school will be monitored with an explanation required for any missed days. Significant attendance concerns are reported to the Education Welfare Officer by means of individual referral and also noted at Board of Management meeting (no names given).
8.	Lack of, or insufficient lunch	Child at risk of neglect	Teachers will monitor children's lunches and ensure that all children have a sufficient quantity of healthy food each day. If a child is not provided with any lunch in school, the school will phone parents and ask them to bring the lunch to school. If a lunch is not provided the DLP or DDLP will be informed immediately and best efforts made to ensure the child is adequately fed throughout the day. If a child is regularly provided with insufficient lunch the class teacher discusses it with the parents in the first instance. If the situation does not improve the class teacher will take appropriate action to ensure resolution.
9.	Care of Children with special needs, including intimate care needs	Harm by school personnel	Where SNA/member of staff takes an individual child on a sensory/activity break this must be sanctioned by the class teacher. Child and staff member should remain in sight of other school staff. Policy on intimate care will be formulated if a child comes to our school.
10.	Care of pupils with specific vulnerabilities/ needs such as: Pupils from ethnic minorities/migrants. Members of the travelling community/Pupils of minority religious faiths	Harm by school Personnel Harm from other pupils, Harm from adults at the venue	In line with our school Mission Statement, Scoil Mhuire Clondra National School will be welcoming and caring towards the needs of pupils with specific vulnerabilities. In as far as is possible the pupil and parents will be involved in identification of his/her personal requirements, wishes, etc. A written copy of any parental agreement that exists on matters will be kept on the pupils enrolment file.

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	Children in care/Children on the Child Protection Notification Protection System (under Tusla)/ LGBT Children/ Pupils perceived to be LGBT		Parents will be notified of any changes from agreed procedures. At all times the dignity and privacy of the pupil will be paramount. Practices and procedures in this regard are detailed in various school policies such as: Code of Behaviour, Bí Cineálta Policy, S.P.H.E Policy, Supervision policy, Mobile Phones Policy, Acceptable Usage Policy
11.	Curricular Provision in respect of SPHE, RSE, Stay safe.	Non-teaching of same	School implements SPHE, RSE, Stay Safe in full
12.	Application of sanctions under the school's Code of Behaviour including detention of pupils, confiscation of phones etc.	Harm by school personnel	In line with School Code of Behaviour: 'time out' is used as a sanction during break-times for negative behaviour. Child will be removed from play for a length of time depending on their age. Detention of pupils during recreation breaks may also be used as a sanction for negative behaviour. In line with school Policy on Use of Mobile Phones/Electronic devices: Any pupil found in possession of a phone during the school day will have the phone/device confiscated and it will remain so until it is signed for and collected, in person, by a parent/guardian.
13.	School-based bullying, verbal, physical or psychological	Risk of harm due to bullying of child	The school Anti Bullying Policy is available to all staff. Anti-bullying policies are available to parents on our website. Promotion of a culture of openness and respect in which students can approach staff to discuss concerns and worries. Adequate supervision is provided to ensure Code of Behaviour is being followed.
14.	Management of challenging behaviour amongst pupils, including appropriate use of restraint where required	Harm by school personnel Harm by other pupil/s	As outlined in Department of Education & Skills Primary Circular 02/05 some pupils with serious difficulties may require more urgent action. Should these cases present, they will, with parent/guardian permission, be discussed with the relevant Special Needs Education Officer (SENO) and/or NEPS psychologist. This may lead to a more detailed behavioural management programme being implemented at home and or in class or to a referral for further specialist assessment. SNAs and support teachers will follow educational plans for these particular students. Intervention plans will be agreed with the parents / guardians. The school will engage the services of the Special Education Support Services (SESS) to support teaching and non-teaching staff when required.
15.	School transport arrangements including use of bus escorts	Harm from bus escort or driver Harm from other pupils	The school will only use transport operators that are registered Pupils will not be permitted to board or remain on a bus without teacher supervision or bus escort supervision Where children are attending local crèche/childcare facility responsibility of care is transferred to childcare provider when the child leaves school. This includes the bus escort.

	List of School Activities	Risks Identified Against Each School Activity	Procedures/Measures in place to Mitigate Risk
16.	Administration of First Aid	Risk of child being harmed in the school by another adult.	In line with our school Accident & Injury Policy: - All staff will exercise their duty of care to pupils for the duration of the school day. - Minor accidents/injuries will be treated by the relevant staff member in the presence/view of other pupil/s. Accidents/injuries that involve treatment of minor cuts, bumps etc that are not exposed will be treated in the presence of another staff member.
17.	Administration of medicine	Risk of child being harmed in the school by another adult.	In line with our school Administration of Medicines Policy: Members of staff may administer medication to pupils only in cases where an Individual Administration of Medicine Policy is in place for the child and an indemnity form has been signed by the parents and agreed by the Board of Management.
18.	Infectious Diseases (Covid-19)	Risk to children and staff from Covid-19	We are adhering to all present Department of Education and HSE guidelines with regards to the prevention/limitation of infectious diseases in schools.
19.	Use of Information and Communication Technology by pupils in school	Bullying Risk of harm due to children inappropriately accessing/using computers, social media, phones and other devices while at school AI Cyberbullying	Bí Cineálta Code of Behaviour Access to internet is filtered by the PDST Technology in Education. All Filtering Levels are designed to block illegal, gratuitously violent or pornographic content. Our school has a level 4 filtering setting which allows access to YouTube but blocks websites that are such as blogs and Social Networking such as Flickr and Face book. In line with our school's Acceptable Usage Policy. All children must sign a form agreeing to abide by our AUP. Only teacher-sanctioned e-mail/google accounts permitted. Internet sessions will always be supervised by a teacher. If there is no teacher in the room, access to the Internet is prohibited. Pupils are not permitted to bring or use personal devices in school unless they are requested to bring these devices to school by a member of the teaching staff for use during school for educational purposes. See Mobile Phone/Electronic Devices Policy for more details.
20.	Data Protection	Risk of personal information regarding pupils being accessed and used inappropriately.	In line with the school's Data Protection Policy: Confidential documents relating to children in the school are stored securely in the school. Hard copies are stored in locked filing cabinets in the main office and in secure upstairs storage room. Soft copies are stored in a secure online database. A password is required to access the documents. Documents are shared with staff on a need to know basis.
21.	Visitors/people calling to the school	Harm from adults	All adults are required to report to reception prior to entering the school building. Visitors to the school will be asked to sign our Visitors' Book. Front entrance to the school is locked and visitors must be admitted by a staff member.

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22.	Interaction with external personnel/ visitors to the school/external coaches.	Risk of child being harmed in the school by another adult. Risk of harm not being recognized by school staff	Code of Conduct for both teaching and non-teaching school personnel. Clear procedure for the use of external personnel. Visitors and external coaches must check in at reception at the front entrance before accessing the school building. Regular visitors to the school, e.g. external teachers, guest speakers are vetted and a copy of their vetting (either hard copy or digital) will be provided to the school. Persons administering external programmes (e.g., GAA coaches, etc.) through another body will provide the school with confirmation of vetting from their relevant organization and a copy of any appropriate insurance. In line with our school's Health and Safety Statement: Children are closely supervised by staff members during school events in which visitors are invited to/are present in the school.
23.	Participation by pupils in religious ceremonies/ religious instruction external to the school.	Harm from other pupils Harm from other adults	In line with our school Supervision Policy: Pupils will not be permitted to make their way to the church unaccompanied. Teachers will ensure there is effective supervision at all times en route to, in and from the church. Children who are not participating in the ceremony will be supervised in school. Where ceremonies are conducted outside of school time it is parents' responsibility to organise suitable arrangements for getting pupils to and from the event location. Where ceremonies take place outside of school time it is parents responsibility to ensure that their child/children are adequately supervised and that suitable arrangements are in place for getting pupils to and from the ceremony.
24.	Sporting Activities and Sport's Day	Harm from school personnel Harm from other pupils Harm from other adults at the venue	In line with our school Supervision Policy and Health and Safety Policy: All teachers will exercise their Duty of Care to pupils during sporting activities whether undertaken on site or off site. Teacher responsibilities in this regard are detailed in the aforementioned policies.
25.	School outings and use of off-site for school activities	Harm from school personnel Harm from other pupils Harm from other adults at the venue	In line with our school Supervision Policy and Health and Safety Policy: All teachers will exercise their Duty of Care to pupils during school activities whether undertaken on site or off site. Prior to the use of off-site facilities teachers will satisfy themselves as to the suitability of the venue. Teacher responsibilities in this regard are detailed in the aforementioned policies.
26.	Use of external coaches/instructors during off-site activities.	Harm from unknown adults at the venue	In line with our school Supervision Policy and Health and Safety Policy: All teachers will exercise their Duty of Care to pupils during school activities undertaken off site.

	List of School Activities	Risks Identified Against Each School Activity	Procedures/Measures in place to Mitigate Risk
			Organisers of off-site activities involving the use of external coaches/instructors must receive confirmation in writing from the host organisation that their coaches/instructors have suitable vetting and training. Teacher responsibilities in this regard are detailed in the aforementioned policies.
27.	Use of the school premises by outside groups/ individuals.	Risk from other adults	Access to the school will not be granted to any outside group for use during the school day, from 9.00am to 2.45pm. In line with our school's Use of the School Premises Policy: In the event of individuals/groups using the school premises outside of school hours where there will be unrestricted access to children, it is essential that those who have said access provide evidence of up to date vetting to the BOM.
28.	Recruitment of school personnel including: Teachers/SNAs/ Caretaker/Secretary/Cleaners/ Sports coaches/External Tutors/Guest Speakers/ Volunteers/Parents in school activities/ Visitors/ contractors present in school during school hours/ Visitors/ contractors present during after school activities	Harm not recognised or not properly or promptly reported	Child Safeguarding Statement & DES procedures made available to all staff Staff to view Tusla training module & any other online training offered by PDST Vetting Procedures are in place for all staff and for parent volunteers and those on work experience.
29.	Student teachers undertaking training placement in school.	Risk of child being harmed in the school by another adult.	Prior to accepting a student on teaching placement it is the responsibility of said student to provide the school with: Written verification that the placement is supported by and indemnified by the college in which the student is attending. Confirmation that vetting obligations (as per DES circular 31/2016) will be complied with in advance of commencing teaching placement.
30.	Students participating in work experience	Harm to pupils	Work experience Policy Child Safeguarding Statement. In line with our school Policy on Students on Work Experience: The school requires confirmation from the school college, in writing, that vetting obligations (as per DES circular 31/2016) will be complied with in advance of commencing work placement. Students must be able to provide current vetting documentation which should be processed in advance of placement start date through the student's post-primary school or the relevant colleges. Due to current legislation the school will not offer work experience/TY placement to students who cannot meet vetting obligations.
31.	Parent's Association Fun/Fundraising events involving pupils	Harm from school personnel Harm from other pupils Harm from other adults	At school events eg Easter egg hunt, Halloween party school staff will be present. At events outside school time parents will be responsible for their own children.

	List of School Activities	Risks Identified Against Each School Activity	Procedures/Measures in place to Mitigate Risk
32.	Parental Involvement in school activities.	Risk of child being harmed in the school by another adult.	Where parents visit the school to take part or assist in school activities on a one off or irregular basis the responsibility for supervision and care of pupils rests with the relevant teacher. Where parents visit the school to take part or assist in school activities on regular basis they will be required to undergo vetting.
33.	Visitors' Book	Risk from other adults	Visitors to the school will be obliged to sign the Visitors' Book.
34.	Use of Zoom or other communication platforms for distance learning/communication	Harm from online access	Parents have supplied their email addresses in order to sign for Zoom The school has supplied codes/links and parents have been made aware of this and asked not to share these with anyone else. Parents are asked to supervise their children while they are on the Zoom platform. Remote learning involving Zoom meeting/video calling/uploading video should be conducted in a common family area, not a bedroom. No family pictures or identifiable features should be shown in the background. Pupils and teachers should be dressed appropriately. We have developed and distributed a code of conduct with regard to Zoom and engagement with other online platforms for pupils, parents and staff. This is available to view in our Remote Teaching and Learning Plan. Staff conducting Zoom meetings are aware of the risk of hacking/intrusion on meetings. They will respond by ending the meeting immediately
35.	Risk of sharing items online	Risk to child's personal information/images	Parents are aware of our Remote Teaching and Learning Plan which explicitly disallows the sharing by pupils, parents, teachers, or administrators using any online platforms, any content outside of the platform whether on social media or by any other means, electronic or concrete.

Acronyms

DES	Department of Education and Skills
DLP	Designated Liaison Person
DDL	Deputy Designated Liaison Person
NEPS	National Educational Psychological Service
RSE	Relationship and Sexuality Education
SESE	Social, Environmental and Scientific Education
SENO	Special Education Needs Organiser
SPHE	Social, Personal and Health Education

Online Safety

The *Addendum to Children First: National Guidance for the Protection and Welfare of Children 2017* published in January 2019 clarifies that organisations providing relevant services to children should consider the specific issue of online safety when carrying out their risk assessment and preparing their Child Safeguarding Statement and Risk Assessment.

The Guidance on Continuity of Schooling for primary and post-primary schools (April 2020) advises of the importance of teachers maintaining the safe and ethical use of the internet during distance learning and assisting parents and guardians to be aware of their role also. Schools should ensure that their Acceptable Use Policy (AUP) informs and guides remote or distance learning activity.

Risk in the context of this Child Safeguarding Statement and Risk Assessment is the risk of 'harm' as defined in the Children First Act 2015 and not general health and safety risk. The definition of harm is set out in the Children First Act 2015: 'harm' means, in relation to a child— (a) assault, ill-treatment or neglect of the child in a manner that seriously affects or is likely to seriously affect the child's health, development or welfare, or (b) sexual abuse of the child, whether caused by a single act, omission or circumstance or a series or combination of acts, omissions or circumstances, or otherwise.

Child Protection Statement and Risk Assessment

In accordance with Section 11 of the Children First Act 2015 and with the requirements of Chapter 9 of the Child Protection Procedures for Schools 2025, the following is the written Child Safeguarding Statement and Risk Assessment.

In undertaking this Child Safeguarding Statement and Risk Assessment, the board of management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

This Child Safeguarding Statement and Risk Assessment was reviewed by the board of management on 23/9/26. (most recent review date)

Signed:*	<u>Mary Duignan</u>	Date:	<u>23/9/26</u>
<i>Chairperson of the board of management</i>			

Signed:*	<u>Melissa Hussey</u>	Date:	<u>23/9/26.</u>
<i>Principal/Secretary to the board of management</i>			

This Child Safeguarding Statement and Risk Assessment is expected to be reviewed again on September 2027 (expected review date)

** Document to be printed and signed with original signatures*

Appendix - Location of copies of the Child Protection Procedures and Children First Guidance

- The online location for the procedures is on the Department of Education and Youth website www.gov.ie/childprotectionschools
- There are hardcopies of the procedures in the main office of the school.
- Each teacher has a digital PDF copy saved on their desktop for quick access.